



**Disclaimer:** This English version “Call for Applications...” is a translation of the original in Italian: “Bando di concorso per l’ammissione ai corsi di dottorato di ricerca con sede amministrativa presso la Università degli Studi del Sannio, XXXIII ciclo”. It is intended for non-Italian speaking readers, solely for reference and information purposes. In case of any discrepancy, and for all legal purposes the Italian original (available on the website) shall prevail.

## ANNEX 1

### CALL FOR APPLICATIONS FOR COMPETITIVE SELECTION-ADMISSION TO PHD PROGRAMMES WITH ADMINISTRATIVE OFFICES AT THE UNIVERSITÀ DEGLI STUDI DEL SANNIO [UNIVERSITY OF SANNIO], XXXIII CYCLE.

(Issued by Rector’s Decree number 614, dated July 27<sup>th</sup> 2017 and rectified with Rector’s Decree number 630, dated August 8<sup>th</sup> 2017 )

(Published in the Gazzetta Ufficiale della Repubblica Italiana [Official Gazette of the Italian Republic] no 64, dated September 25<sup>th</sup> 2017).

(Deadline for submission of applications for the selection-admissions process: September 25<sup>th</sup> 2017)

#### Article 1 Activation

1. In accordance with the provisions laid down in the Rector's Decree number 614, dated July 27<sup>th</sup> 2017 and rectified with Rector’s Decree number 630, dated August 8<sup>th</sup> 2017, the XXXIII cycle of PhD Programmes in: “*Person, Market, Institutions*”, “*Science and Technology for Environment and Health*”, and “*Information Technologies for Engineering*”, is hereby instituted, with administrative offices at the Università degli Studi del Sannio [University of Sannio] (hereinafter “University of Sannio” or “the University”). Notice is hereby also provided, of the open competitive selection-admissions process for the aforementioned PhD Programmes and in respect of coverage relating to the respective places available, as specified here below and detailed in the relevant PhD Programme Information Sheets (hereinafter “PhD Info Sheets”) that are attached to this Call thereby forming an integral part thereof (Annex B):

#### PhD PROGRAMME in “*Person, Market, Institutions*”

**Coordinator: Professor Antonella TARTAGLIA POLCINI**

Professor in the Department of “*Law, Economics, Management and Quantitative Methods*” at the University of Sannio, e-mail: antonella.tartagliapolcini@unisannio.it

**Places available: 10**

**Available places are distributed as follows:**

- a) Places supported by scholarships fully funded through the University’s budget number 6 (six)
- b) Places reserved for holders of scholarships from foreign countries number 2 (two) (\*)

- c) **Places without scholarship** **number 2 (two)**

(\* Candidates must, under penalty of exclusion, submit (by attaching) the relevant documentation concerning the scholarship they hold.

The above places are funded exclusively by foreign institutions.

For such places the University shall not provide any scholarships or additional funding of any type.

**PhD PROGRAMME in “*Science and Technology for Environment and Health*”**

**Coordinator: Professor Francesco Maria GUADAGNO**

**Professor in the Department of “*Science and Technology*” at the University of Sannio, e-mail: [guadagno@unisannio.it](mailto:guadagno@unisannio.it)**

**Places available: 8**

**Available places are distributed as follows:**

- a) **Places supported by scholarships fully funded through the University’s budget** **number 6 (six)**
- b) **Places without scholarship** **number 2 (two)**

**PhD PROGRAMME in “*Information Technologies for Engineering*”**

**Coordinator: Professor Luigi GLIELMO**

**Professor in the Department of “*Engineering*” at the University of Sannio, email: [glielmo@unisannio.it](mailto:glielmo@unisannio.it)**

**Places available: 14**

**Available places are distributed as follows:**

- a) **Places supported by scholarships fully funded through the University’s budget** **number 6 (six)**
- b) **Places reserved for holders of scholarships from foreign countries** **number 2 (two) (\*)**
- c) **Places with scholarship reserved for candidates graduated from foreign universities, restricted to assigned studyarea/topic: selected research topic “*Smart Sensors for Agricultural Applications : From Design to Field Validation*”** **number 1 (one)**
- d) **Places reserved for candidates employed by Italian Public Research Centres and Institutions and engaged in activities requiring high qualifications (with maintenance of salary)** **number 2 (two)**
- e) **Places without scholarship reserved for candidates graduated from foreign universities** **number 1 (one)**
- f) **Places without scholarship** **number 2 (two)**

(\* Candidates must, under penalty of exclusion, submit (by attaching) the relevant documentation concerning the scholarship they hold.

The above places are funded exclusively by foreign institutions.

For such places the University shall not provide any scholarships or additional funding of any type.

2. **The number of places available for each PhD programme, as set out in this Call, may be subject to an increase if, prior to the selection process, provisions are made for additional new seats through funding provided by appropriate organisations, institutions, companies and other entities, either public or private, or conversely to a decrease, when funding initially committed is eventually not made available by the originally intended funding providers.**
3. **In the event of additional places funded in the context of Programmes supported through the European Social Fund for actions promoting "doctoral training initiatives characterised by strong industrial interest" (PON RI 2014-2020), compliance with specific requirements may be provided for, relating to study and research activities undertaken abroad and within participating companies, in accordance with rules prescribed by the relevant Programmes.**

## **Article 2 Admission Requirements**

1. Applications for the Competitive Selection-Admissions Process (hereinafter "**Admission Application**") for the PhD Programmes indicated in Article 1 of this Call are invited from eligible applicants holding one of the following qualifications:
  - a) an Italian second level graduate degree ("laurea specialistica" or "laurea magistrale");
  - b) a graduate degree obtained according to the university/educational system prior to the Ministerial Decree number 509, dated 3 November 1999;
  - c) a 'foreign' graduate degree achieved outside Italy, and declared equivalent to one of the qualifications mentioned in the preceding points a) and b) or in any case deemed to be valid according to the requirements and the procedures set forth in paragraphs 2 and 3 of this article;
2. The suitability and validity of a foreign academic qualification that has not been declared equivalent to one of the qualifications referred to in paragraph 1, points a) and b) of this Article shall be evaluated by the Selection-Admissions Committee referred to in Article 6 of this Call, in accordance with the provisions of Article 8, paragraph 1 of the Ministerial Decree number 45, dated 8 February 2013.
3. Applicants are required to submit together with their Admission Application, under penalty of exclusion, the documents necessary to enable the relevant Selection-Admissions Committee to ascertain the validity of the foreign degree and, in particular, those documents that substantiate the applicant's entire educational and academic career pathway.  
The aforementioned candidates are required, in particular, to attach the following to their Admission Application in response to this Call:
  - a) first and second level degree (or equivalent) certificates, issued by an officially recognised academic institution, with related final marksheet/transcript;
  - b) pass certificate as applicable for exams taken during the I and II level academic career, with related final marksheet/transcript;
  - c) any other document useful to obtaining the declaration of validity of the foreign degrees (*Diploma Supplement*, *dichiarazione di valore in loco* [Declaration of equivalence of qualification] etc, issued respectively by the original degree-granting University and the respective Italian diplomatic-consular authorities abroad);
  - d) copy of a valid identity document.

Where the abovementioned documents are in a language other than Italian or English, they must be accompanied by the Italian/English translation, obtained by and under the sole responsibility of the candidate.

4. Graduate level students in their final programme year may also submit an Admission Application, on the proviso that they achieve their stated academic degree by the deadline of 31 October, 2017. In this case, the said applicants' participation in the selection-admissions process

hall remain **"conditional"** and in the event of their application being successful, they will be required to submit the relevant degree certificate or self-certification (pursuant to provisions in the Presidential Decree number 445, dated 28December 2000, applicable only for European Union citizens) by the deadline set at the time of publication on the University Web site, of the final merit rankings list (hereinafter **"merit list"**), to the Organisational Unit *"Esami di Stato, Dottorati e Master[State Examinations, PhD and Masters]"*, whose office is located in the building complex known as *"Ex Convento di S. Agostino [Former St.AugustineConvent]"*, at Via Giovanni De Nicastro, No 13, Benevento, Italy. Failure to do so will result in forfeiture of admission to the PhD Programme.

### **Article 3**

#### **Declarations to be included in the Admission Application**

1. Applicants must submit their Admission Application compiled in Italian or English, according to the forms provided for that purpose (Annex A).
2. In the Admission Application, applicants must, under their sole responsibility and subject to penalty of exclusion:
  - specify general details including full name, date and place of birth, residence address and address stipulated for the purposes of the selection-admissions process, with indication of the postal code, telephone number and e-mail address;
  - specify the *codice fiscale*[Italian taxcode id no](required only for Italian citizens);
  - indicate their nationality;
  - indicate the PhD Programme for which they are submitting their application;
  - specify the type of graduate degree they hold, the date on which it was awarded and the academic institution where it was achieved; in the event of holding an academic qualification from a foreign institution, indicate the eventual equivalence thereof with one of the academic qualifications enumerated in article 2, paragraph 1, point a) and b) of this Call and details of the provision whereby such equivalence has expressly been declared.
  - specify, in the event of being final year graduate level students, the intended academic qualification/degree to be achieved, the academic institution where the qualification is to be achieved and awarded, and the expected date of attainment.

Candidates submitting Admission Applications for places reserved for holders of scholarships from foreign countries, in respect of the PhD Programmes in "Person, Market, Institutions" and "Information Technology for Engineering", must also, under penalty of exclusion, declare, under their own responsibility, to be in possession of the necessary documentation concerning the (foreign institution-awarded) scholarship they hold.

Candidates submitting Admission Applications for places reserved for applicants employed in Italian Public Research Centres and Institutions and engaged in activities requiring high qualifications (with salary maintenance), in respect of the PhD Programme in "Information Technologies for Engineering", must also, under their own responsibility, under penalty of exclusion, declare themselves to be employees of one of the aforementioned Italian Public Research Centres and Institutions.

3. All applicants must promptly report any eventual change of address and contact details stipulated for matters concerning the selection-admissions process.
4. In the Admission Application, all candidates shall also, under penalty of exclusion, declare that they will:
  - formally commit to full-time attendance and participation in the PhD Programme for which they have applied, in accordance with the conditions, policies and procedures established by the Collegio dei Docenti[Academic Board];
  - accept all the provisions contained in this Call as well as in the *Regolamento di Ateneo per la Istituzione e la Organizzazione dei Corsi di Dottorato di Ricerca* [University Regulations for the Establishment and Organisation of PhD Programmes].
5. In the Admission Application, and with reference to the PhD Info Sheets that are attached to this Call thereby forming an integral part thereof (Annex B), all candidates shall, under penalty of exclusion, explicitly indicate their research interests by choosing:

- for the PhD in "*Person, Market, Institutions*": from the curricula listed in Annex B, not more than one "*curriculum*" and, thereunder, the specific scientific/academic disciplinary field for which their application is intended;
  - for the PhD in "*Science and Technology for Environment and Health*": not more than one disciplinary area from among those listed in Annex B;
  - for the PhD in "*Information Technologies for Engineering*": from the curricula listed in Annex B, at least one "*curriculum*";
6. Finally, applicants must attach to the Admission Application the following documentation:
- a) "curriculum vitae", with details indicating any further qualifications held;
  - b) self-declaration in lieu of certification of graduation, moreover specifying the exams successfully taken and the related marks awarded (only applicants who have graduated from an Italian university-level institution are required to provide said declaration);
  - c) the final dissertation submitted exclusively in electronic format as a PDF file stored on a USB flash memory card;
  - d) the "*synopsis*" or "*abstract*" of the final dissertation, not exceeding four pages in length, and any published scientific/academic papers, each with its related "*abstract*", submitted exclusively in electronic format as a PDF file stored on a USB flash memory card;
  - e) the possible indication of the names (up to a maximum of three) of professors or researchers willing to act as references, who should, no later than the seventh day preceding the date established for the written test, where so provided, or for the oral test, send reference letters by e-mail to: [dottorati@unisannio.it](mailto:dottorati@unisannio.it);
  - f) photocopy of a currently valid identity document, pursuant to Articles 21, 38 and 45 of the Presidential Decree number 445, dated 28 December 2000, and subsequent amendments and additions thereto;
  - g) a motivation letter for each chosen curriculum (only for applicants to the PhD Programme in "*Information Technologies for Engineering*").

**Candidates applying for places reserved for holders of scholarships from foreign countries must submit, under penalty of exclusion, the documentation concerning the scholarship they hold.**

7. The University Administration shall assume no responsibility or liability for any damage to the USB flash memory card referred to in paragraph 6, points c) and d) of this article, or for the non-readability of documents contained thereon. Therefore, applicants shall bear sole responsibility for taking appropriate measures to ensure the integrity of the USB flash memory card referenced herein, and the readability of the documents contained thereon.
8. Applicants who hold academic qualifications awarded by a foreign university/institution must also submit together with the application form, under penalty of exclusion:
  - a) first and second level degree (or equivalent) certificates, issued by an officially recognised academic institution, with related final marksheet/transcript;
  - b) pass certificate as applicable for exams taken during the I and II level academic career, with related final marksheet/grading scale (*Transcript of Records*);
  - c) any other documents useful for obtaining the declaration of validity of the foreign degrees (*Diploma Supplement, where existing, Dichiarazione di Valore in Loco* [Declaration of equivalence of qualification] etc), issued respectively by the original degree-granting University and the respective Italian diplomatic-consular authorities abroad, or declaration of equivalence to the Italian Degree, indicating the relevant Italian University and details of the Rector's Decree whereby such equivalence has been declared;
  - d) copy of a currently valid identity document.
9. All documents drawn up in a language other than Italian or English, except for published scientific/academic papers, must, under penalty of exclusion, be accompanied by the Italian/English translation thereof obtained by and under the responsibility of the applicant.
10. In the Admission Application, applicants must also authorise the competent Organisational Units of the University of Sannio Central Administration to handle and process their personal data, in compliance with the provisions of Legislative Decree number 196, dated 30 June 2003, and

subsequent amendments and additions thereto, whereby the "Codice in materia di protezione dei dati personali [Italian Personal Data Protection Code]" was issued.

11. Applicants shall be conditionally admitted to the selection process. The University Administration shall retain the right to verify the veracity of the self-declarations in lieu of relevant certifications and/or affidavits made by the applicants, pursuant to the regulations and legislation in force, or at any time, for justified reasons, to exclude applicants from the selection process for failure to fulfill prescribed requirements.
12. Applicants with disabilities are required, pursuant to the provisions of Article 20, of Law number 104, dated 5 February 1992, and subsequent amendments and additions thereto, to make a formal request for the necessary assistance and, if required, to indicate any additional time required to complete the selection-admissions tests.

#### **Article 4** **Deadline for Submission of Admission Applications**

1. Admission Applications addressed to the Rector of the University of Sannio, Piazza Guerrazzi, number 1, 82100 Benevento, must be **submitted**, under penalty of exclusion, by the deadline of **12.00 am, 25 September 2017**, using one of the following methods:
  - Registered mail with acknowledgment of receipt;
  - Express courier;
  - Hand delivery to the Office "*Segreteria e Protocollo [Secretariat and Protocol Office]*" located in the building complex known as "*Palazzo San Domenico*", which houses the offices of the Rector, the General Management and some Departments, Organisational Units and Offices of the Central Administration of the University of Sannio, located at: Piazza Guerrazzi, number 1, Benevento, from Monday to Friday (10.00 am - 12.00 pm), on Mondays and Wednesdays (3.30 pm - 4.30 pm), by the deadline set for that purpose.
2. **Applicants not residing in Italy** may send the Admission Application by e-mail to the following address: [dottorati@unisannio.it](mailto:dottorati@unisannio.it) (in this case, all the documents, including the duly completed application form printed and signed by the candidate, must be scanned and sent in PDF or JPG format).
3. For the purposes of verifying adherence to the deadline set for the submission of Admission Applications, **regardless of the method chosen by the applicant for the delivery thereof, only the appropriate official stamp of the Office "*Segreteria e Protocollo*" of the University of Sannio shall serve as proof of date of arrival. The postmark stamp of the accepting Post Office shall not be considered in this regard.**
4. Admission Applications delivered after 12:00 pm on 25 September 2017, or by methods other than those set out in this Call shall be considered inadmissible and, consequently, shall be excluded from the selection process.

#### **Article 5** **Selection-Admission Tests**

1. **The selection-admission tests will take place no later than 27 October 2017**, and will be aimed at assessing the applicants' knowledge, academic preparation, ability and aptitude for research; and adequate knowledge of and proficiency in at least one foreign language.
2. The modalities for conducting the selection-admission tests, for each of the PhD Programmes, are explicitly and comprehensively set out in and administered as per the PhD Info Sheets that are attached to this Call thereby forming an integral part thereof (Annex B).
3. The oral test interview may be conducted via "*teleconference*" for foreign applicants or for Italian applicants where circumstances so warrant, which should be justified on the basis of appropriate documentation; in this case applicants must send their request in support of the remote interview, to the email address: [dottorati@unisannio.it](mailto:dottorati@unisannio.it) as early as possible and no later than 24 hours prior to the date set for the interview.

4. Dates, times and venues for the above tests will be announced by notice published on the University website at: <http://www.unisannio.it/it/studente/laureato/dottorato-di-ricerca>, by **6 October 2017**.
5. Applicants must present a currently valid identity document in order to take the tests.
6. Pursuant to Law number 104, dated 5 February 1992, and successive amendments and additions thereto, prior to the deadline of this Call expiring, applicants with physical or learning disabilities (Specific Learning Disabilities - SLD) may, in relation to their specific condition, request the use of necessary aids and additional time as needed for completion of the selection-admissions tests. The requests shall be evaluated by the Selection-Admissions Committees. Appropriate medical certification issued by the competent Health Authorities must be submitted for physical disabilities. Applicants with 'Specific Learning Disabilities' refers to persons diagnosed with: dyslexia, dysgraphia, dyscalculia, dysorthographia. For such SLDs, applicants must submit appropriate clinical evaluation certification issued by the Servizio Sanitario Nazionale [Italian National Health Service] or by an independent practitioner, dated not more than three years prior to the deadline of this call. Applicants affected by SLDs, certified pursuant to Law number 170, dated 8 October 2010, shall be granted additional time of 30% with respect to the defined time for completion of the selection-admission tests. The relevant certifications must be sent to the email address [dottorati@unisannio.it](mailto:dottorati@unisannio.it), strictly by the deadline of this call. Where the relevant documentation is received after this deadline, it may not be possible to ensure the aids necessary for the completion of the tests are available in an timely manner.

### **Article 6**

#### **Selection-Admissions Committees, Candidate Evaluation, and Merit Rankings Lists**

1. The Rector, by Decree shall appoint for each PhD Programme, upon recommendation of the competent Academic Board, a Selection-Admissions Committee composed of three members chosen from among tenured professors and assistant professors (postdoctoral researchers) and two alternate members.
2. The aforementioned Committees shall be announced by a notice published on the University website at: <http://www.unisannio.it/it/studente/laureato/dottorato-di-ricerca>, by **25 September 2017**.
3. For specific/priority topic areas targeted in the selection process the Selection-Admissions Committee may request the collaboration of one or more experts, selected from among tenured professors or assistant professors in the scientific/academic disciplinary fields pertaining to the PhD Programme who possess specific knowledge and expertise in the aforementioned topic areas.
4. The experts referred to in paragraph 3 of this Article shall be appointed by the Rector upon recommendation of the Selection-Admissions Committee and shall assume the role of "associate members" (*aggregati*) within the Committee.
5. The "associate members" may express their assessment and opinion, with reference to the evaluation of both the qualifications and the selection-admission tests, exclusively in relation to the specific topic areas for which the Selection-Admissions Committee has requested their collaboration.
6. The functions of Chair of the Selection-Admissions Committees shall be performed by the respective PhD Programme Coordinator, if the latter is an appointed member of the Committee, or otherwise by the most senior tenured professor.
7. The evaluation of both the academic qualifications and test results shall be carried out by the Selection-Admissions Committees in accordance with the criteria and parameters defined in the PhD Info Sheets that are attached to this Call thereby forming an integral part thereof (Annex B).
8. Upon conclusion of the selection process the Selection-Admissions Committee shall draw up a final merit rankings list.
9. If the places available for each PhD Programme have been distributed among multiple "*curricula*", the Committee shall draw up separate merit lists for each curriculum.
10. Available but unassigned places earmarked for one curriculum may be assigned to candidates assessed to be suitable under another curriculum until the merit list has been depleted.
11. Each merit list shall be compiled by the Selection-Admissions Committee by summing the marks obtained by each candidate based on the evaluation of qualifications and admission test results.
12. In the event of identical scores:

- solely for the purpose of assigning the available scholarships, preference among applicants with identical scores shall be determined on the basis of their economic situation, in accordance with the provisions of the Decree of the President of the Council of Ministers, dated 9 April 2001;
  - solely for the purpose of assigning places without scholarship, preference will be given to the youngest candidate in accordance with the provisions of Article 3, paragraph 7 of Law number 127, dated 15 May 1997, as amended by Article 2 of Law number 191, dated 16 June 1998.
13. For PhD Programmes offering **reserved places** separate merit lists shall be drawn up for ordinary and reserved places. Successful applicants for places reserved for holders of scholarships granted by foreign institutions must, under penalty of exclusion, submit the documentation concerning the scholarship they hold within a maximum of **thirty** days from the date of publication of the final merit list.
  14. **(Only for applicants for PHD Programme in “Information Technologies for Engineering”)** In the event of placement in merit lists for multiple curricula, the applicant must eventually choose only one Curriculum.
  15. The final merit lists shall be approved by Rector’s Decree published on the University website: <http://www.unisannio.it/it/studente/laureato/dottorato-di-ricerca>. This publication shall be equivalent to an official communication. As such, no further notification will be sent to applicants regarding the publication of merit lists and deadline for enrollment.

### **Article 7 Admission to the PhD Programmes**

1. Applicants shall be admitted to the PhD programmes in the ranking order established in the respective final merit lists, until all available places for each PhD programme have been filled.
2. Admission/enrollment and attendance in a (University of Sannio) PhD Programme with/without scholarship is not compatible with simultaneous enrollment in: PhD Programmes at other Italian or foreign higher education institutions, or Specialisation Schools, other post-graduate/advanced training/specialisation and Master’s courses, any other credit-providing educational or internship programmes, excepting the cases provided for by current regulations in respect of Graduate Schools of Medical Sciences. Those enrolled in Internship Training Programmes (*Corsi di Tirocinio Formativo Attivo*) who, having qualified for participation therein, wish to enroll in a PhD Programme, are required to request the temporary suspension of their internship.

### **Article 8 Enrollment in PhD Programmes**

1. Successful applicants placed on the final merit lists relating to ordinary and reserved places must, under penalty of forfeiture, present or send the PhD Programme Enrollment Application to the Organisational Unit “*Esami di Stato, Dottorati e Master [State Examinations, PhD and Masters]*”, whose office is located in the building complex known as “*Ex Convento di S. Agostino [Former St. Augustine Convent]*”, at Via Giovanni De Nicastro, No 13, Benevento, Italy, by the deadline established with the publication of the abovementioned merit list on the University website.
2. The enrolment forms will be made available on the University website at: <http://www.unisannio.it/it/studente/laureato/dottorato-di-ricerca> and may be submitted, duly completed and signed, and accompanied by all the required documentation, directly to the Organisational Unit “*Esami di Stato, Dottorati e Master*”, whose office is located in the building complex known as “*Ex Convento di S. Agostino*”, at Via Giovanni De Nicastro, No 13, Benevento, Italy; Monday to Friday (10.00 am - 12.00 pm), and Thursday (3.00 pm - 4.00 pm).
3. Successful candidates who fail to complete their enrollment within the timeframe specified in the notice, shall be deemed to have tacitly withdrawn (given up their place). In the event of explicit or tacit withdrawal by successful applicants prior to the start of the programme, available places will be assigned to eligible replacement candidates in accordance with the merit list.

### **Article 9 Scholarships**



1. Scholarships are awarded on the basis of the respective merit list ranking applicants who participated in the competitive selection process for admission to the PhD Programme, as drawn up by the Selection-Admissions Committee.
2. The scholarships cover a three year term and shall be confirmed (renewed) annually, provided that the PhD student has successfully completed the programme of activities planned for the preceding year, as verified by the Academic Board, it remaining a requirement that the scholarship funds be disbursed only upon the aforementioned verification resulting in a positive outcome.
3. Awarding of scholarships is conditional upon the candidate's total gross personal income in the reporting year, not exceeding the total scholarship amount of € 13,638.47, gross of all expenses to be borne by the eventual scholarship recipient.
4. The amount of the scholarship to be paid in deferred monthly installments, shall be determined, in its first application in a sum not less than the amount fixed by the Ministerial Decree of 18 June 2008, published in the Official Gazette of the Italian Republic no 241, dated 14 October 2008.
5. Applicants successfully placed in the merit list must declare at the time of enrollment that their income situation satisfies the requirements set down in paragraph 3.
6. In the event applicants fail to satisfy the requirements with respect to the declaration referred to in paragraph 5 or to their personal income situation, or where they renounce the scholarship, the latter will be assigned to the next-highest ranked candidate in the relevant merit list. In this case the candidate who renounced the scholarship shall be required to pay the appropriate fees, taxes and contributions related to Programme enrollment and attendance, in the amount established by the Board of Directors.
7. In any case, all holders of scholarships are required, on their own responsibility, to annually declare their actual received income, and where such income level exceeds the limit established in this Article, to duly notify the University Administration thereof.
8. In the event the scholarship holder's income exceeds the established limit, the scholarship will be revoked, for the entire year, by the Rector issuing a Rectoral Decree.
9. Should the PhD student become ineligible for the scholarship renewal due to one of the circumstances outlined in the preceding paragraphs, or have to renounce the same, the unused amount will revert back to the PhD Programme and shall remain available for the same objectives and purposes.
10. The PhD scholarships may not be combined with any other scholarships or grants, except for those explicitly granted by national or international institutions in order to support and enable education and training/internship or research activities undertaken abroad or otherwise at an off-site/out-of-town location.
11. The scholarship amount shall be increased by a maximum of 50% for research periods of no longer than eighteen months, to carry out research activities abroad at foreign institutions, where the PhD student is duly so authorised by the Academic Board.
12. From the second year onwards, all PhD students enrolled in one of the PhD Programmes shall, in addition to any scholarship awarded and within existing financial resources in the overall budget, have available an individual "*budget*" for research activities in Italy and abroad, that is appropriate to the type of programme and in any event in an amount not less than ten percent of the total annual scholarship amount itself.
13. Candidates enrolled in the PhD Programme without scholarship are required to pay fees, taxes and contributions related to Programme admission and attendance in the amount determined by the Board of Directors.
14. Enrolled PhD students holding scholarships are exempted from payment of fees, taxes and contributions related to Programme admission and attendance, but are, nevertheless, required to pay the regional tax for the right to education.

#### **Article 10**

#### **PhD Programme Admission and Attendance: Tuition Fees, Regional Taxes, Exemptions**

1. In accordance with the Rector's Decree number 56, dated January 21, 2009, ratified by the Board of Directors on 24 February 2009, students enrolled in PhD Programmes without being awarded scholarships are required to pay all prescribed annual fees, taxes and contributions related to programme admission-attendance, in the amounts indicated in the

following table, with the exception of disabled persons with assessed degree of disability of 66% or more:

Category	Personal income	I installment	II installment	Total Amount
I	Up to € 11,362.05	€ 360.00	€ 140.00	€ 500.00
II	€ 11,362.06 to € 18,592.44	€ 360.00	€ 210.00	€ 570.00
III	€ 18,592.45 to € 28,921.58	€ 360.00	€ 310.00	€ 670.00
IV	€ 28,921.59 to € 44,415.29	€ 360.00	€ 490.00	€ 850.00
V	over € 44,415.30	€ 360.00	€ 900.00	€ 1.260.00

2. All students enrolled in the PhD Programmes, whether or not they have been awarded a scholarship, are required to pay the regional tax for the right to education.
3. The first installment of programme fees and taxes referred to in paragraph 1 of this Article must be paid by bank transfer to the bank account in the name of "Università degli Studi del Sannio" [University of Sannio], according to the instructions provided by the Organisational Unit "*Esami di Stato, Dottorati e Master*" at the time of enrollment. The second installment of programme fees and taxes must be paid in the same manner by 31 March 2018.
4. Payment of the regional tax in the amount of € 140.00 must be made into the postal account in the name of *Azienda per il Diritto allo Studio Universitario (ADISU)* [Agency for the Right to Higher Education], indicating as payment reason, the following notation: "*Tassa Regionale per il Diritto allo Studio* [Regional Tax for the Right to Education]".
5. For each PhD Programme only one fee-exempted place (exemption from payment of programme related fees and taxes) will be available, this seat being reserved for the highest ranked merit list candidate who was not awarded a scholarship.
6. Where the available places for a PhD Programme are distributed among multiple curricula, multiple fee-exempted places may be available, i.e., one for each curriculum, to be granted to the respective candidates ranked highest on the corresponding (curriculum-specific) merit lists, who were not awarded a scholarship.
7. Holders of scholarships, including those funded by public and private entities, research institutions or international bodies, shall be exempted from payment of PhD Programme related fees and taxes, with the exception of the regional tax for the right to higher education.
8. Pursuant to Article 9, paragraph 2, of Legislative Decree number 68, dated 29 March 2012, providing for "*Revisione della normativa di principio in materia di diritto allo studio* [Revision of the regulations in force on the right to education and promotion of legally recognised university colleges] exemption from payment of aforementioned programme related fees and taxes shall be granted to disabled students having appropriate disability certification as provided for by Article 3, paragraph 1, of Law number 104, dated 5 February 1995, or with assessed degree of disability of 66% or more.

### **Article 11** **Rights and Duties of PhD Students and Award of the Degree**

1. For information pertaining to the rights and duties of PhD students as well as the policies-procedures regarding the award of the PhD degree those interested may refer to the relevant provisions of the University Regulations for the Establishment and Organisation of PhD Programmes, available on the University Web site at:  
<http://www.unisannio.it/it/ateneo/regolamenti/regolamenti-didattica>.

### **Article 12** **Official Responsible for Administrative Procedures**

1. Pursuant to the provisions of Articles 4 and 5 of Law number 241, dated 7 August 1990, and subsequent amendments and additions thereto, the Official Responsible for Administrative Procedures is **Dr. Monica FACCHIANO** (classification: Category EP, Economic Position EP2, Management Administration Area), Administrative Manager for the

Sectors "International Relations and Mobility", "Orientation and Placement", "Post Graduate Services" and "Student Services".

### **Article 13**

#### **Privacy Policy: Treatment of Personal Data**

1. Pursuant to Legislative Decree number 196, dated 30 June 2003, and subsequent amendments and additions thereto, the Administration is committed to respecting the confidentiality of personal data and information provided by candidates and to ensuring their use exclusively for purposes related to managing the selection process, contract signing and the ongoing academic career of candidates.
2. However, the processing of such data, and therefore providing consent thereto, is mandatory and necessary to enable the proper, lawful and regular execution of the competitive selection process.
3. In any case, applicants are entitled to exercising their rights provided for under Article 7 of Legislative Decree number 196, dated 30 June 2003, and subsequent amendments and additions thereto, including the right to access data concerning them, the right to modify, update, add to, or delete data that are incorrect, incomplete or collected in an unlawful manner, and the right to oppose processing thereof, for legitimate reasons.
4. These rights may be asserted against the University of Sannio, the data controller responsible for secure handling and processing of the data.

### **Article 14**

#### **Final Provisions**

1. This Call, written in Italian and in English will be sent electronically to the Ministero della Giustizia [Italian Ministry of Justice] for publication in the Gazzetta Ufficiale della Repubblica Italiana, Quarta Serie Speciale "Concorsi ed Esami" [Official Gazette of the Italian Republic, 4th Special Series "Competitions and Exams"] and published electronically on the University website, on the European website called "EURAXESS", and on the website of the Ministero dell'Istruzione, dell'Università e della Ricerca [Italian Ministry of Education, University and Research]. In case of disputes related to interpretation, the original text of the Call drawn up in Italian shall prevail as the sole legally binding source.
2. For all matters not specifically governed by or provided for in this Call the relevant provisions to be applied, insofar as they are compatible, are contained in: the Decree of the President of the Republic number 487, dated 9 May 1994; Article 19 of Law number 240, dated 30 December 2010; Ministerial Decree number 45, dated 8 February 2013; the *University Regulations for the Establishment and Organisation of PhD Programmes*; and the *Regolamento Didattico di Ateneo, Parte Generale [University Regulations on Didactics, General Section]*.

Benevento, \_\_\_\_\_

THE RECTOR  
(Prof. Filippo de Rossi)