



**Disclaimer:** This English version “Call for Applications...” is a translation of the original in Italian: “Bando di concorso per l’ammissione ai corsi di dottorato di ricerca con sede amministrativa presso la Università degli Studi del Sannio, XXXV ciclo”. It is intended for non-Italian speaking readers, solely for reference and information purposes. In case of any discrepancy, and for all legal purposes the Italian original (available on the website) shall prevail.

## **CALL FOR APPLICATIONS FOR COMPETITIVE SELECTION-ADMISSION TO PHD PROGRAMMES WITH ADMINISTRATIVE OFFICES AT THE UNIVERSITÀ DEGLI STUDI DEL SANNIO [UNIVERSITY OF SANNIO], XXXV CYCLE.**

Issued by Rector’s Decree number 840, dated **September 13, 2019**.

Deadline for submission of applications for the selection-admissions process:

**October 14, 2019, 12:00 a.m.**

### **Article 1 Activation**

1. In accordance with the provisions laid down in the Rector's Decree number 840, dated September 13, 2019, the XXXV cycle of PhD Programmes in: *“Person, Market, Institutions”*, *“Science and Technology for Environment and Health”*, and *“Information Technologies for Engineering”*, is hereby instituted, with administrative offices at the Università degli Studi del Sannio [University of Sannio] (hereinafter “University of Sannio” or “the University”).  
Notice is hereby also provided, of the open competitive selection-admissions process for the aforementioned PhD Programmes and in respect of coverage relating to the respective places available, as detailed in the relevant PhD Programme Information Sheets (hereinafter “PhD Info Sheets”) that are attached to this Call thereby forming an integral part thereof (Annex A).
2. The number of places available for each PhD programme, as set out in this Call, may be subject to an increase if, prior to the selection process, provisions are made for additional new seats through funding provided by appropriate organisations, institutions, companies and other entities, either public or private, or conversely to a decrease, when funding initially committed is eventually not made available by the originally intended funding providers.
3. All candidates compete for ordinary posts. Separate rankings will be drawn up for additional places and reserved places. Each candidate can compete for no more than two types of additional and / or reserved placed in addition to the ordinary ones. If he is the winner in more than one ranking he will have to opt for only one type of place.

### **Article 2 Admission Requirements**

1. Applications for the Competitive Selection-Admissions Process (hereinafter “**Admission Application**”) for the PhD Programmes indicated in Article 1 of this Call are invited from eligible applicants holding one of the following qualifications:
  - a) an Italian second level graduate degree (“laurea specialistica” or “laurea magistrale”);

- b) a graduate degree obtained according to the university/educational system prior to the Ministerial Decree number 509, dated 3 November 1999;
  - c) a 'foreign' graduate degree achieved outside Italy, and declared equivalent to one of the qualifications mentioned in the preceding points a) and b) or in any case deemed to be valid according to the requirements and the procedures set forth in paragraphs 2 and 3 of this article;
2. Candidates can apply for additional places financed by Campania POR FSE 2014/2020 - Specific Objective 14 - Action 10.4.5, if they are unemployed and they were born and / or are resident in Campania and they hold the qualification referred to in paragraph 1 of this article.
  3. The suitability and validity of a foreign academic qualification that has not been declared equivalent to one of the qualifications referred to in paragraph 1, points a) and b) of this Article shall be evaluated by the Selection-Admissions Committee referred to in Article 6 of this Call, in accordance with the provisions of Article 8, paragraph 1 of the Ministerial Decree number 45, dated 8 February 2013.
  4. Applicants are required to submit together with their Admission Application, under penalty of exclusion, the documents necessary to enable the relevant Selection-Admissions Committee to ascertain the validity of the foreign degree and, in particular, those documents that substantiate the applicant's entire educational and academic career pathway.  
The aforementioned candidates are required, in particular, to attach the following to their Admission Application in response to this Call:
    - a) first and second level degree (or equivalent) certificates, issued by an officially recognised academic institution, with related final marksheet/transcript;
    - b) pass certificate as applicable for exams taken during the I and II level academic career, with related final marksheet/transcript;
    - c) any other document useful to obtaining the declaration of validity of the foreign degrees (*Diploma Supplement*, *dichiarazione di valore in loco* [Declaration of equivalence of qualification] etc, issued respectively by the original degree-granting University and the respective Italian diplomatic-consular authorities abroad);
    - d) copy of a valid identity document.

Where the abovementioned documents are in a language other than Italian or English, they must be accompanied by the Italian/English translation, obtained by and under the sole responsibility of the candidate.

5. Graduate level students in their final programme year may also submit an Admission Application, on the proviso that they achieve their stated academic degree by the deadline of 31 October, 2019. In this case, the said applicants' participation in the selection-admissions process shall remain "**conditional**" and in the event of their application being successful, they will be required to submit the relevant degree certificate or self-certification (pursuant to provisions in the Presidential Decree number 445, dated 28 December 2000, applicable only for European Union citizens) by the deadline set at the time of publication on the University Web site, of the final merit rankings list (hereinafter "**merit list**"), to the Organisational Unit "*Esami di Stato, Dottorati e Master* [State Examinations, PhD and Masters]", whose office is located in the building complex known as "*Ex Convento di S. Agostino* [Former St. Augustine Convent]", at Via Giovanni De Nicastro, No 13, Benevento, Italy. Failure to do so will result in forfeiture of admission to the PhD Programme.

### Article 3

#### Submission of the admission application and qualifications

1. The application form, in Italian or in English, drawn up according to the forms provided for this purpose (Attachment B), **must be presented exclusively by electronic procedure (online), no later than October 14, 2019, 12.00 a.m.**  
**The online application submission procedure will be activated from September 16, 2019, and will be deactivated, strictly, at 12:00 a.m. on 14 October 2019, therefore, it will no longer be possible to register for the competition, nor to print the application.**  
Failure to submit the application in the terms and in the manner indicated is grounds for exclusion from the competition.  
If you intend to compete for more than one competition (maximum three) you will need to submit as many applications.

2. In the Admission Application, and with reference to the PhD Info Sheets that are attached to this Call thereby forming an integral part thereof (Annex B), all candidates shall, under penalty of exclusion, explicitly indicate their research interests by choosing:
  - for the PhD in "*Person, Market, Institutions*": from the curricula listed in Annex B, not more than one "*curriculum*" and, thereunder, the specific scientific/academic disciplinary field for which their application is intended;
  - for the PhD in "*Science and Technology for Environment and Health*": not more than one disciplinary area from among those listed in Annex B;
  - for the PhD in "*Information Technologies for Engineering*": from the curricula listed in Annex B, at least one "*curriculum*";
3. Candidates must also submit the following documentation by electronic procedure (online), under penalty of exclusion:
  - a) "*curriculum vitae*", with details indicating any further qualifications held;
  - b) self-declaration in lieu of certification of graduation, moreover specifying the exams successfully taken and the related marks awarded (only applicants who have graduated from an Italian university-level institution are required to provide self declaration);
  - c) the final dissertation submitted exclusively in electronic format as a PDF file;
  - d) the "*synopsis*" or "*abstract*" of the final dissertation, not exceeding four pages in length, and any published scientific/academic papers, each with its related "*abstract*", submitted exclusively in electronic format as a PDF file;
  - e) photocopy of a currently valid identity document;
  - f) a motivation letter for each chosen curriculum (only for applicants to the PhD Programme in "*Information Technologies for Engineering*").

**Candidates applying for places reserved for holders of scholarships from foreign countries must submit, under penalty of exclusion, the documentation concerning the scholarship they hold.**

4. Applicants who hold academic qualifications awarded by a foreign university/institution must also submit together with the application form, under penalty of exclusion:
  - a) first and second level degree (or equivalent) certificates, issued by an officially recognised academic institution, with related final marksheet/transcript;
  - b) pass certificate as applicable for exams taken during the I and II level academic career, with related final marksheet/grading scale (*Transcript of Records*);
  - c) any other documents useful for obtaining the declaration of validity of the foreign degrees (*Diploma Supplement, where existing, Dichiarazione di Valore in Loco* [Declaration of equivalence of qualification] etc), issued respectively by the original degree-granting University and the respective Italian diplomatic-consular authorities abroad, or declaration of equivalence to the Italian Degree, indicating the relevant Italian University and details of the Rector's Decree whereby such equivalence has been declared;
  - d) copy of a currently valid identity document.
5. All documents drawn up in a language other than Italian or English, except for published scientific/academic papers, must, under penalty of exclusion, be accompanied by the Italian/English translation thereof obtained by and under the responsibility of the applicant.
1. In the Admission Application, applicants must also authorise the competent Organisational Units of the University of Sannio Central Administration to handle and process their personal data, in compliance with the provisions of the Regolamento generale sulla protezione dei dati (GDPR, *General Data Protection Regulation- Regolamento UE 2016/679*);
6. Applicants shall be conditionally admitted to the selection process. The University Administration shall retain the right to verify the veracity of the self-declarations in lieu of relevant certifications and/or affidavits made by the applicants, pursuant to the regulations and legislation in force, or at any time, for justified reasons, to exclude applicants from the selection process for failure to fulfill prescribed requirements.
7. Applicants with disabilities are required, pursuant to the provisions of Article 20, of Law number 104, dated 5 February 1992, and subsequent amendments and additions thereto, to make a formal

request for the necessary assistance and, if required, to indicate any additional time required to complete the selection-admissions tests.

#### **Article 4** **Selection-Admission Tests**

1. The selection-admission tests will be aimed at assessing the applicants' knowledge, academic preparation, ability and aptitude for research; and adequate knowledge of and proficiency in at least one foreign language.
2. The modalities for conducting the selection-admission tests, for each of the PhD Programmes, are explicitly and comprehensively set out in and administered as per the PhD Info Sheets that are attached to this Call thereby forming an integral part thereof (Annex B).
3. Theoretical test interview may be conducted **via "teleconference"** for foreign applicants or for Italian applicants where circumstances so warrant, which should be justified on the basis of appropriate documentation; **in this case applicants must send their request in support of the remote interview, to the email address: dottorati@unisannio.it as early as possible and no later than 24 hours prior to the date set for the interview.**
4. Dates, times and venues for the above tests will be announced by notice published on the University website at: <http://www.unisannio.it/it/studente/laureato/dottorato-di-ricerca>.
5. Applicants must present a currently valid identity document in order to take the tests.
6. Pursuant to Law number 104, dated 5 February 1992, and successive amendments and additions thereto, prior to the deadline of this Call expiring, applicants with physical or learning disabilities (Specific Learning Disabilities - SLD) may, in relation to their specific condition, request the use of necessary aids and additional time as needed for completion of the selection-admissions tests. The requests shall be evaluated by the Selection-Admissions Committees. Appropriate medical certification issued by the competent Health Authorities must be submitted for physical disabilities. Applicants with 'Specific Learning Disabilities' refers to persons diagnosed with: dyslexia, dysgraphia, dyscalculia, dysorthographia. For such SLDs, applicants must submit appropriate clinical evaluation certification issued by the Servizio Sanitario Nazionale [Italian National Health Service] or by an independent practitioner, dated not more than three years prior to the deadline of this call. Applicants affected by SLDs, certified pursuant to Law number 170, dated 8 October 2010, shall be granted additional time of 30% with respect to the defined time for completion of the selection-admission tests. **The certifications must be presented, exclusively by electronic procedure, within the deadline of the competition.** Where the relevant documentation is received after this deadline, it may not be possible to ensure the aids necessary for the completion of the tests are available in a timely manner.

#### **Article 5** **Selection-Admissions Committees, Candidate Evaluation, and Merit Rankings Lists**

1. The Rector, by Decree shall appoint for each PhD Programme, upon recommendation of the competent Academic Board, a Selection-Admissions Committee composed of three members chosen from among tenured professors and assistant professors (postdoctoral researchers) and two alternate members.
2. The aforementioned Committees shall be announced by a notice published on the University website at: <http://www.unisannio.it/it/studente/laureato/dottorato-di-ricerca>.
3. For specific/priority topic areas targeted in the selection process the Selection-Admissions Committee may request the collaboration of one or more experts, selected from among tenured professors or assistant professors in the scientific/academic disciplinary fields pertaining to the PhD Programme who possess specific knowledge and expertise in the aforementioned topic areas.
4. The experts referred to in paragraph 3 of this Article shall be appointed by the Rector upon recommendation of the Selection-Admissions Committee and shall assume the role of "associate members" (*aggregati*) within the Committee.
5. The "associate members" may express their assessment and opinion, with reference to the evaluation of both the qualifications and the selection-admission tests, exclusively in relation to the

- specific topic areas for which the Selection-Admissions Committee has requested their collaboration.
6. The functions of Chair of the Selection-Admissions Committees shall be performed by the respective PhD Programme Coordinator, if the latter is an appointed member of the Committee, or otherwise by the most senior tenured professor.
  7. The evaluation of both the academic qualifications and test results shall be carried out by the Selection-Admissions Committees in accordance with the criteria and parameters defined in the PhD Info Sheets that are attached to this Call thereby forming an integral part thereof (Annex B).
  8. Upon conclusion of the selection process the Selection-Admissions Committee shall draw up the final merit rankings lists.
  9. If the places available for each PhD Programme have been distributed among multiple "*curricula*" and "*research topics*" the Committee shall draw up separate merit lists for each curriculum or research topics.
  10. Available but unassigned places earmarked for one curriculum or research topics may be assigned to candidates assessed to be suitable under another curriculum or research topics until the merit list has been depleted.
  11. Each merit list shall be compiled by the Selection-Admissions Committee by summing the marks obtained by each candidate based on the evaluation of qualifications and admission test results.
  12. In the event of identical scores:
    - solely for the purpose of assigning the available scholarships, preference among applicants with identical scores shall be determined on the basis of their economic situation, in accordance with the provisions of the Decree of the President of the Council of Ministers, dated 9 April 2001;
    - solely for the purpose of assigning places without scholarship, preference will be given to the youngest candidate in accordance with the provisions of Article 3, paragraph 7 of Law number 127, dated 15 May 1997, as amended by Article 2 of Law number 191, dated 16 June 1998.
  13. For PhD Programmes offering **reserved places or additional places** separate merit lists shall be drawn up. In case of a useful placement in several rankings, the candidate will have to exercise an option for only one position. Successful applicants for places reserved for holders of scholarships granted by foreign institutions must, under penalty of exclusion, submit the documentation concerning the scholarship they hold within a maximum of **thirty** days from the date of publication of the final merit list.
  14. **(Only for applicants for PHD Programme in "Information Technologies for Engineering")** In the event of placement in merit lists for multiple curricula, the applicant must eventually choose only one Curriculum.
  15. The final merit lists shall be approved by Rector's Decree published on the University website: <http://www.unisannio.it/it/studente/laureato/dottorato-di-ricerca>. This publication shall be equivalent to an official communication. As such, no further notification will be sent to applicants regarding the publication of merit lists and deadline for enrollment.

## **Article 6**

### **Admission to the PhD Programmes**

1. Applicants shall be admitted to the PhD programmes in the ranking order established in the respective final merit lists, until all available places for each PhD programme have been filled.
2. Admission/enrollment and attendance in a (University of Sannio) PhD Programme with/without scholarship is not compatible with simultaneous enrollment in: PhD Programmes at other Italian or foreign higher education institutions, or Specialisation Schools, other post-graduate/advanced training/specialisation and Master's courses, any other credit-providing educational or internship programmes, excepting the cases provided for by current regulations in respect of Graduate Schools of Medical Sciences. Those enrolled in Internship Training Programmes (*Corsi di Tirocinio Formativo Attivo*) who, having qualified for participation therein, wish to enroll in a PhD Programme, are required to request the temporary suspension of their internship.

**Article 7**  
**Enrollment in PhD Programmes**

1. Successful applicants placed on the final merit lists relating to ordinary and reserved places must, under penalty of forfeiture, present by electronic procedure the PhD Programme Enrollment Application to by the deadline established with the publication of the abovementioned merit list on the University website.
2. Successful candidates who fail to complete their enrollment within the timeframe specified in the notice, shall be deemed to have tacitly withdrawn (given up their place). In the event of explicit or tacit withdrawal by successful applicants prior to the start of the programme, available places will be assigned to eligible replacement candidates in accordance with the merit list.

**Article 8**  
**Scholarships**

1. Scholarships are awarded on the basis of the respective merit list ranking applicants who participated in the competitive selection process for admission to the PhD Programme, as drawn up by the Selection-Admissions Committee.
2. The scholarships cover a three year term and shall be confirmed (renewed) annually, provided that the PhD student has successfully completed the programme of activities planned for the preceding year, as verified by the Academic Board, it remaining a requirement that the scholarship funds be disbursed only upon the afore mentioned verification resulting in a positive outcome.
3. Awarding of scholarships is conditional upon the candidate's total gross personal income in the reporting year, not exceeding the total scholarship amount of € 15.343,28, gross of all expenses to be borne by the eventual scholarship recipient.
4. To get the additional scholarships funded by POR Campania FSE 2014/2020 - Specific Objective 14 - Action 10.4.5 the candidate must be not employed and it is necessary that he was born in Campania or he is resident in Campania.
5. The amount of the scholarship to be paid in deferred monthly installments, shall be determined, in a sum not less than the amount fixed by the Ministerial Decree of 25 January 2018, n. 40.
6. Applicants successfully placed in the merit list must declare at the time of enrollment that their income situation satisfies the requirements set down in paragraph 3.
7. In the event applicants fail to satisfy the requirements with respect to the declaration referred to in paragraph 6 or to their personal income situation, or where they renounce the scholarship, the latter will be assigned to the next-highest ranked candidate in the relevant merit list. In any case, all holders of scholarships are required, on their own responsibility, to annually declare their actual received income, and where such income level exceeds the limit established in this Article, to duly notify the University Administration thereof.
8. In the event the scholarship holder's income exceeds the established limit, the scholarship will be revoked, for the entire year, by the Rector issuing a Rectoral Decree.
9. For ordinary places with scholarship, if the PhD student become ineligible for the scholarship renewal due to one of the circumstances outlined in the preceding paragraphs, or have to renounce the same, the unused amount will revert back to the PhD Programme and shall remain available for the same objectives and purposes.
10. The PhD scholarships may not be combined with any other scholarships or grants, except for those explicitly granted by national or international institutions in order to support and enable education and training/internship or research activities undertaken abroad or otherwise at an off-site/out-of-town location.
11. The scholarship amount shall be increased by a maximum of 50% for research periods of no longer than eighteen months, to carry out research activities abroad at foreign institutions, where the PhD student is duly so authorised by the Academic Board.
12. From the second year onwards, all PhD students enrolled in one of the PhD Programmes shall, in addition to any scholarship awarded and within existing financial resources in the overall budget, have available an individual "*budget*" for research activities in Italy and abroad, that is appropriate to the type of programme and in any event in an amount not less than ten percent of the total annual scholarship amount itself.

13. Candidates enrolled in the PhD Programme without scholarship don't pay fees, taxes and contributions related to Programme admission pursuant to article 1, paragraph no. 262 of the Law of 11 December 2016 "*Legge di Stabilità*".
14. All candidates admitted to the PhD program with and without scholarships are required to pay the regional tax for the right to study.

### **Article 9** **Rights and Duties of PhD Students and Award of the Degree**

1. For information pertaining to the rights and duties of PhD students as well as the policies-procedures regarding the award of the PhD degree those interested may refer to the relevant provisions of the University Regulations for the Establishment and Organisation of PhD Programmes, available on the University Web site at:  
<http://www.unisannio.it/it/ateneo/regolamenti/regolamenti-didattica>.

### **Article 10** **Official Responsible for Administrative Procedures**

1. Pursuant to the provisions of Articles 4 and 5 of Law number 241, dated 7 August 1990, and subsequent amendments and additions thereto, the Official Responsible for Administrative Procedures is **Dr. Antonio Scianguetta**, Responsible Manager of the Student Area.

### **Article 11** **Privacy Policy: Treatment of Personal Data**

1. Pursuant to the provisions of the *Regolamento generale sulla protezione dei dati* (GDPR, *General Data Protection Regulation- Regolamento UE 2016/679*), the Administration undertakes to respect the confidential nature of personal data provided by candidates and to use them exclusively for the purposes related to the selection procedure and the management of careers.
2. However, the processing of such data, and therefore providing consent thereto, is mandatory and necessary to enable the proper, lawful and regular execution of the competitive selection process.
3. In any case, applicants are entitled to exercising their rights provided for under Article 11 and 12 of the *Regolamento generale sulla protezione dei dati* (GDPR, *General Data Protection Regulation- Regolamento UE 2016/679*), including the right to access data concerning them, the right to modify, update, add to, or delete data that are incorrect, incomplete or collected in an unlawful manner, and the right to oppose processing thereof, for legitimate reasons.
4. These rights may be asserted against the University of Sannio, the data controller responsible for secure handling and processing of the data.

### **Article 12** **Final Provisions**

1. This Call, written in Italian and in English will be sent electronically to the Ministero della Giustizia [Italian Ministry of Justice] for publication in the Gazzetta Ufficiale della Repubblica Italiana, Quarta Serie Speciale "*Concorsi ed Esami*" [Official Gazette of the Italian Republic, 4th Special Series "Competitions and Exams"] and published electronically on the University website, on the European website called "EURAXESS", and on the website of the Ministero dell'Istruzione, dell'Università e della Ricerca [Italian Ministry of Education, University and Research]. In case of disputes related to interpretation, the original text of the Call drawn up in Italian shall prevail as the sole legally binding source.
2. For all matters not specifically governed by or provided for in this Call the relevant provisions to be applied, insofar as they are compatible, are contained in: the Decree of the President of

the Republic number 487,dated 9May 1994; Article 19 of Law number 240,dated 30 December 2010; Ministerial Decree number 45,dated 8 February 2013; *the University Regulations for the Establishment and Organisation of PhD Programmes*;andthe *Regolamento Didattico di Ateneo, Parte Generale [University Regulations on Didactics,General Section]*.

Benevento, September 13, 2019

THE RECTOR  
(*Prof. Filippo de Rossi*)