UNIVERSITÀ DEGLI STUDI
DEL SANNIO Benevento

Registration Guide
For
XXXVII PhD Competition

THE PROCEDURE FOR REGISTRATION TO THE COMPETITIONS WILL BE ACTIVE FROM 14.00 ON JULY 28, 2021 AND WILL CLOSE AT 14.00 ON AUGUST 31, 2021

WARNING!!!

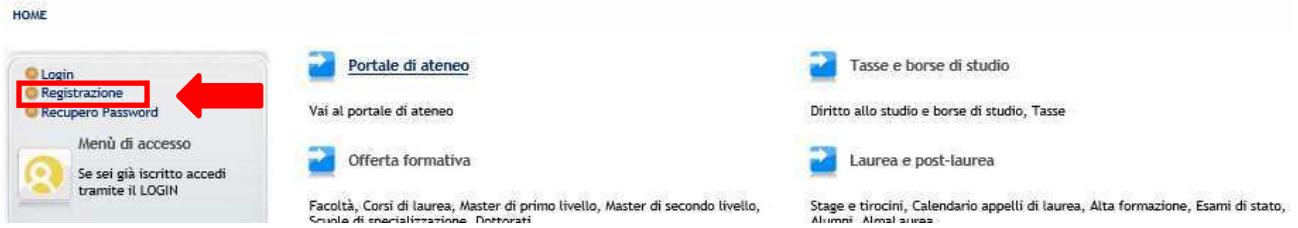
THE PROCEDURE ALLOWS ENROLLMENT IN A MAXIMUM OF 3 COMPETITIONS FOR EACH PHD COURSE. THE CANDIDATE MUST NECESSARILY ENROLL IN THE COMPETITION FOR ORDINARY POSITIONS, OTHERWISE THE PROCEDURE WILL RESPOND WITH THE ERROR MESSAGE "THE ENROLLABILITY CONDITIONS ARE NOT SATISFIED".

Registration

For the enrollment to the Competition for admission to the PhD Courses, cycle XXXVI, it is necessary to register at the university portal reachable at: https://unisannio.esse3.cineca.it/Home.do

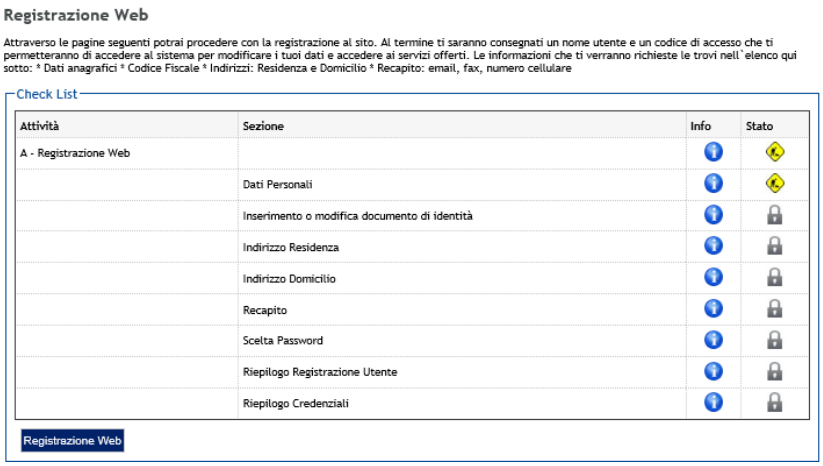
The page displayed is the following:

Click on " **Registrazione** "



Web Registration

The page displayed is the following:

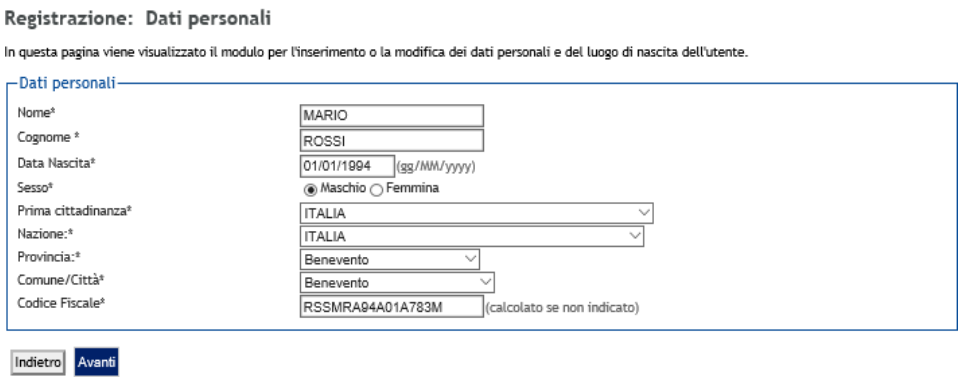


Click on

and complete the process.

Personal data

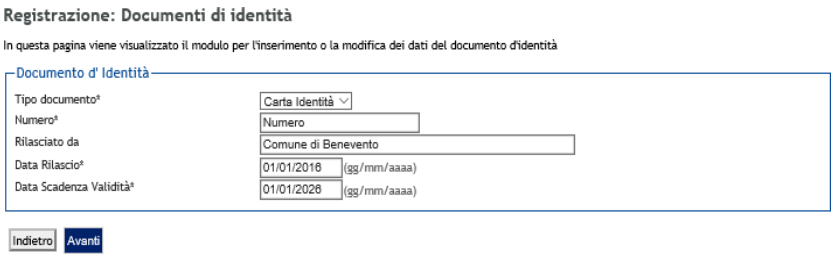
This section displays the form for entering personal data and the place of BIRTH



Once the data has been entered, click on

Identity document

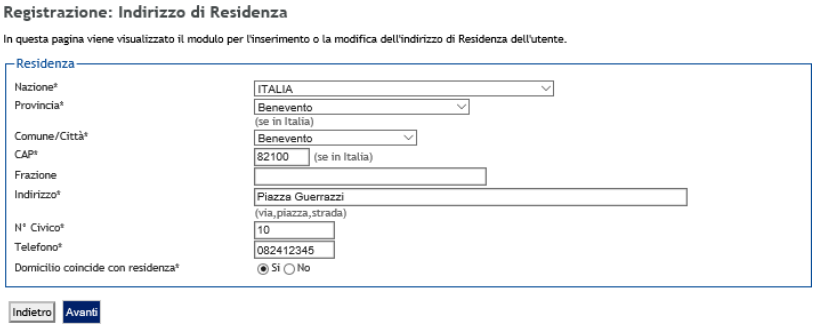
In this section it is necessary to enter the data of the identity document:



To continue, click on Avanti

Residence address

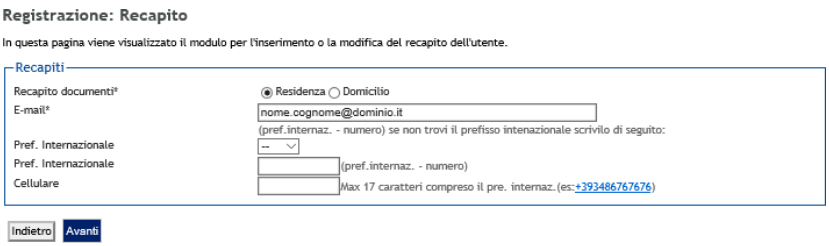
In the following form it is instead necessary to enter the data relating to the RESIDENCE place**:**



After entering the data, click Avanti

E-mail and phone number

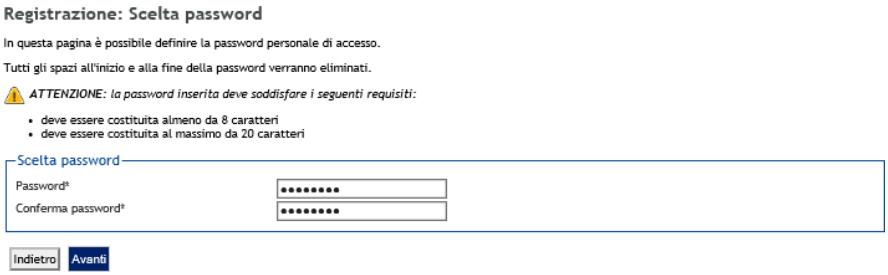
This section requires the insertion of the e-mail address and telephone number:



To continue, click on Avanti

Password choice

In this section you need to enter the access password and then click on Avanti

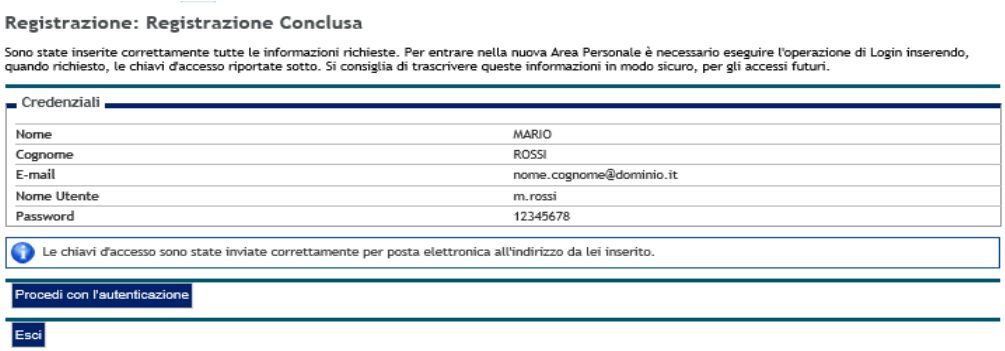


Registration Summary

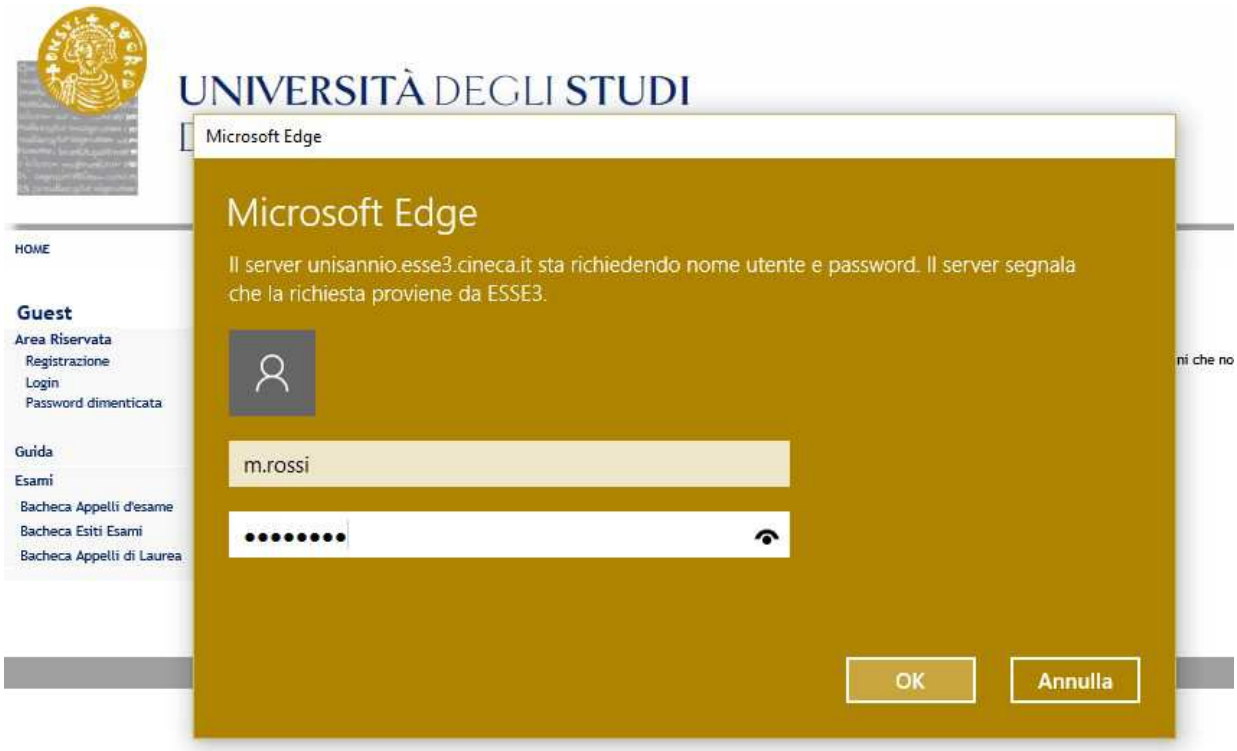
This section contains all the information provided in the previous sections. If they are correct, click at the bottom of the page. Conferma

End of Registration

Once the data has been entered, the login credentials are displayed to access the reserved area.



To continue, Click and enter the "User Name" and "Password" just defined.



Registration to the Competition

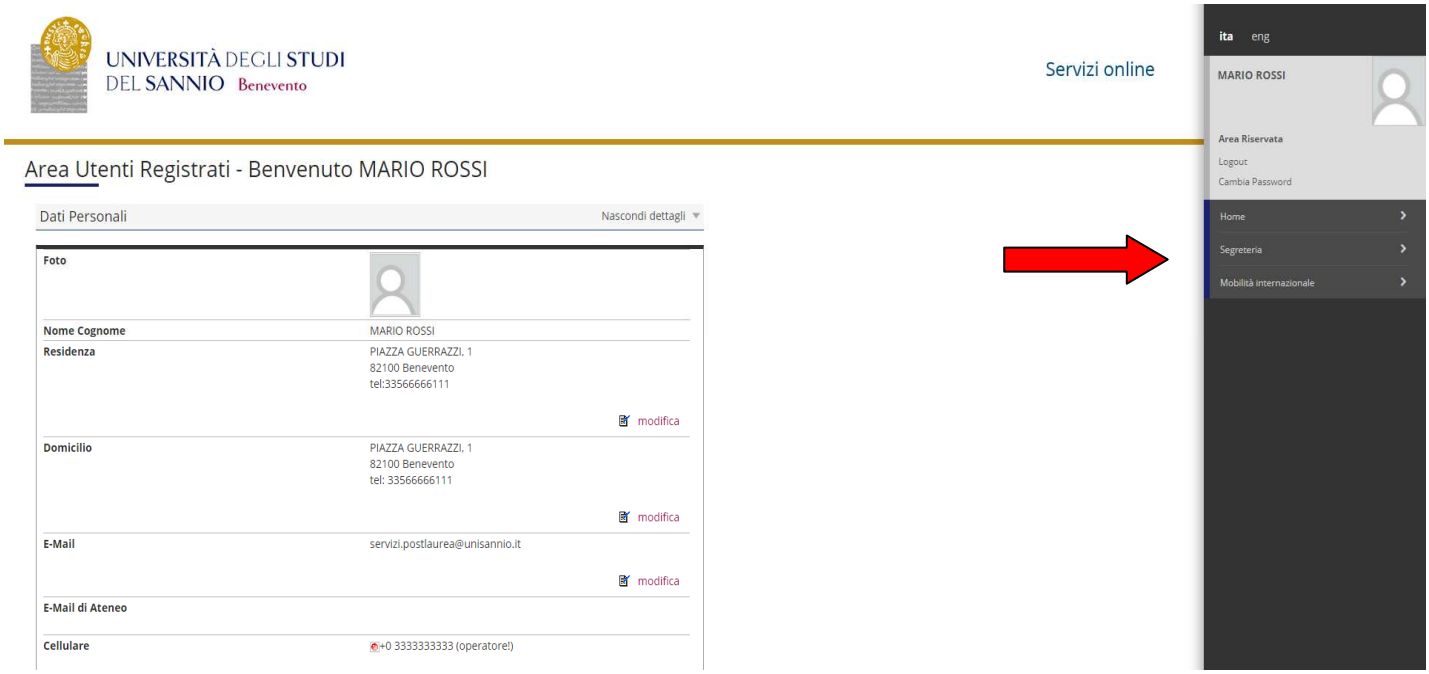
For the registration to the Competition it is necessary to connect to the web address: https://unisannio.esse3.cineca.it/Home.do. The following page will open:

Login

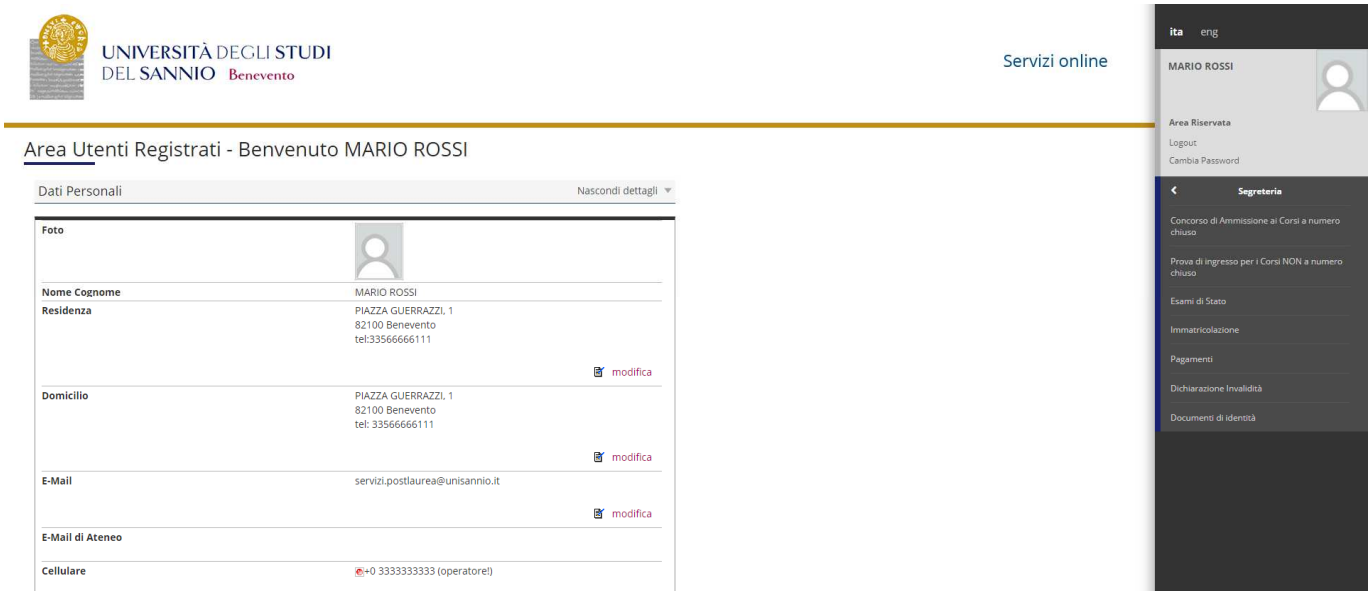
Access, using the login credentials, by selecting the menu item "**Login**" :

Registered users area

After entering the user name and password, select the entry "**Segreteria**" in your reserved area to register for the competition:



Click on "**Iscrizione ai TEST d'ingresso per i Corsi a numero chiuso**":



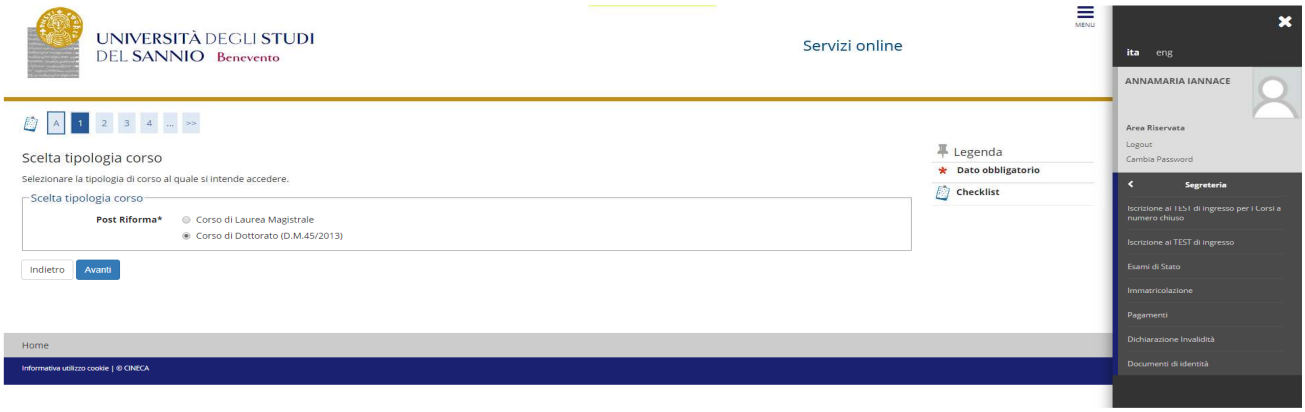
To proceed click on **"procedi con l'ammissione"**

Registration to the Competition

Click on **“Iscrizione Concorsi”**

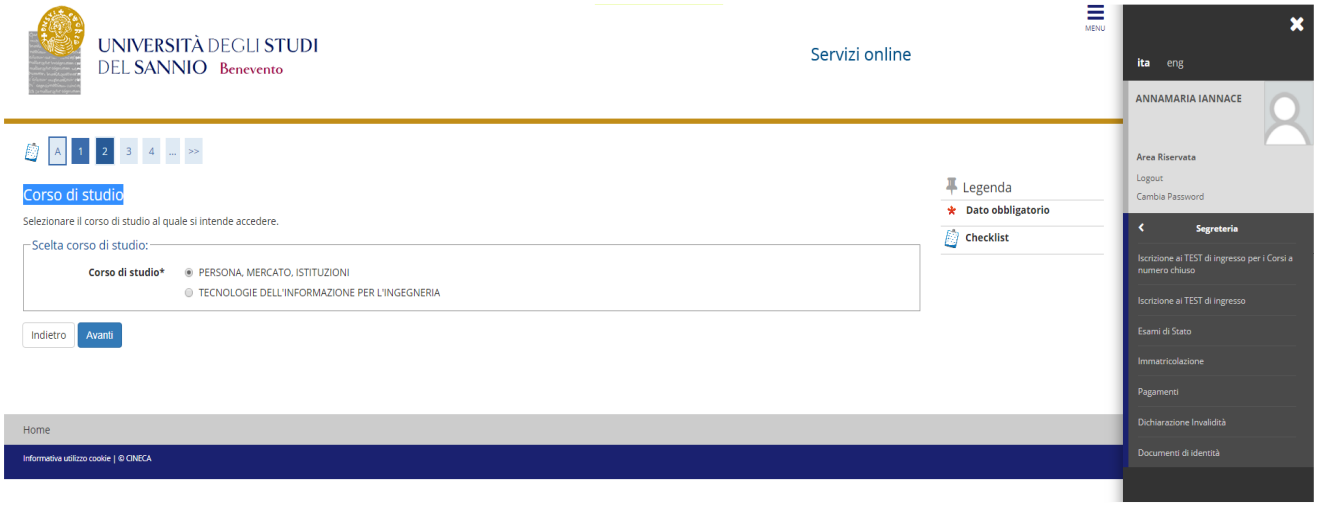
Choice the type of Course

Select the type of course you intend to access (Corso di Dottorato DM 45/2013):



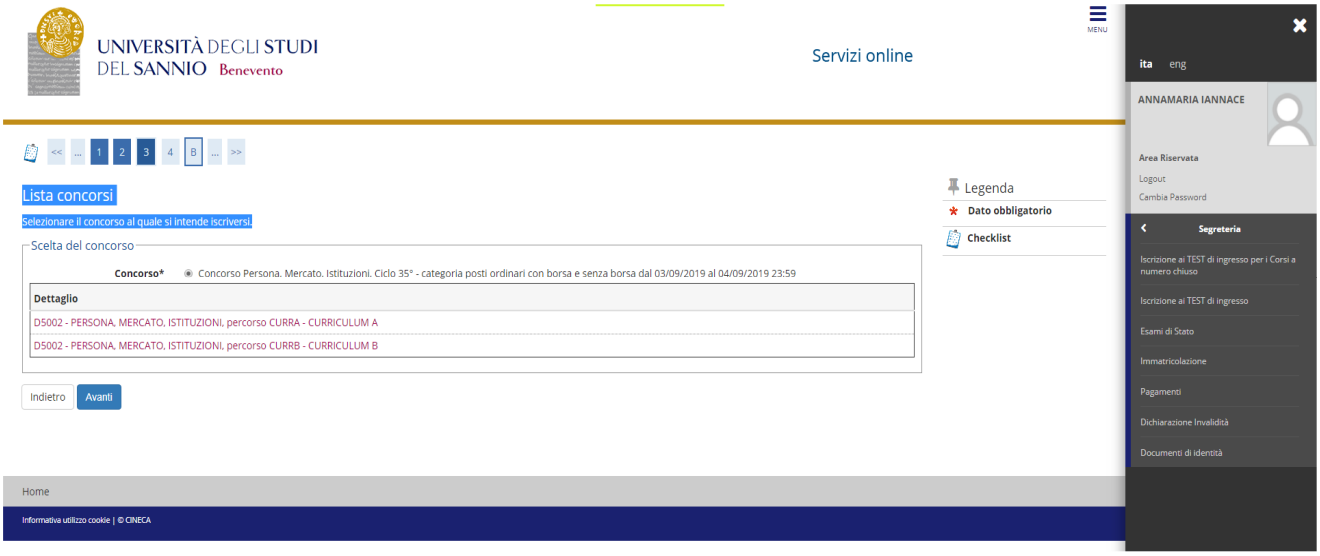
PhD Course

Select the PhD Course:



Competitions list

Select the competition you wish to register for:



Confirm the selection of the competition

Check the information on the choices made in the previous pages, "conferma e continua".

Choice of curriculum

Express your preferences for the chosen admission competition (only for PhD Courses that include 2 curriculum)

Choice of language

Choose the language of the admission competition.

Only for disabled people **Choice of administrative category and disability aids**

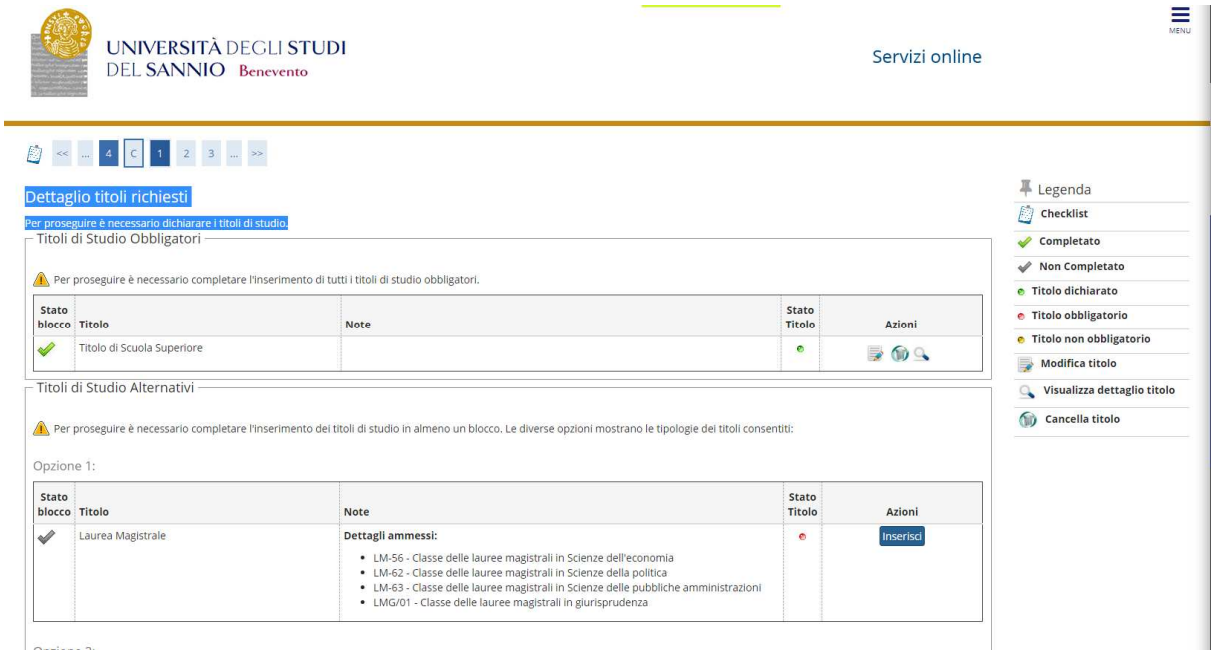
Choose your administrative category, valid for admission competition you are enrolled in, and possibly request help for disability.

Confirm Competition registration

Check the information on the choices made on the previous pages, **"conferma e prosegui"**

Details of the qualifications required

To continue, the qualifications must be declared. The system obliges the candidate to select the block related to the high school degree and at least one block related to the competition admission qualifications (V.O., LS and LM or foreign degree):



To continue registering for the Competition, all the information requested must be indicated: University, date, vote.

The pages help the user to select the course of study of the university chosen in the previous steps. Choose the type of course. Then choose the course of study from the list and enter the required information. It is possible to upload the self-certification or the certificate relative to the admission requirements (for exemple, transcript of records of first and second level degree). The choice is not mandatory.

Management of qualifications and documents for evaluation

In this form it is necessary to upload the titles and documents useful for the evaluation (the documents are listed in the Article 3, paragraph 3 of the Call). The files must be in PDF format.

The competition chosen includes the following types of documents and / or qualifications that contribute to the ranking evaluation:

- **Borsa di Studio (Schoolarship)** *(only for candidates n the competition for foreign state scholarship holders)* - upload the documentation relating to the scholarship they hold, in a single file;
- **Autocertificazione titolo (self-declaration requirements)** upload the certificate relating to the admission requirements: first and second level degree with details of the exams taken and marks, in a single file;
- **Tesi e abstract (Thesis and abstract)** – upload the thesis and the abstract in a single file;
- **Pubblicazioni –** upoload any publications;

- **Progetto di Ricerca** (only for STAS and Engineering PhD) - attach the research project according to the format on the website (attachment B_1);
- **Curriculum vitae, lettera di motivazione (Curriculum and motivation letter)** – upload the curriculum and motivation letter in a single file;
- **Domanda di ammissione (Application form)** – upload the application for admission to the competition according to the form provided, available at the address: https://www.unisannio.it/it/studente/studente-laureato/dottorato-di-ricerca
- **Richiesta ausili dsa** (**Request for disabled aids**) *only for handicapped candidates)* - upload health documentation related to your disability.

It is specified that the following documents are mandatory for admission purposes: Application for admission, Dissertation and abstracts, Self-certification of the qualification, Curriculum vitae, letter of motivation.

Confirmation of the declaration of titles and documents for evaluation

Check the information entered in relation to the qualifications and documents entered for evaluation. Click **"Avanti"**

Confirm competition selection

Check the information on the choices made on the previous pages and complete admission to the competition

Competition entry summary

The competition registration process has been successfully completed, the application has to be printed and kept as a registration receipt. **N.B. the application must not be presented to the PhD Office.**

Any information regarding the registration procedure for the competition can be requested at the following e-mail address: servizi.postlaurea@unisannio.it