



Finanziato
dall'Unione europea
NextGenerationEU



Disclaimer: This English version "Call for Applications..." is a translation of the original in Italian: "Bando di concorso per l'ammissione ai corsi di dottorato di ricerca con sede amministrativa presso la Università degli Studi del Sannio, XXXVIII ciclo". It is intended for non-Italian speaking readers, solely for reference and information purposes. In case of any discrepancy, and for all legal purposes the Italian original (available on the website) shall prevail.

CALL FOR APPLICATIONS FOR COMPETITIVE SELECTION-ADMISSION TO PHD PROGRAMMES WITH ADMINISTRATIVE OFFICES AT THE UNIVERSITÀ DEGLI STUDI DEL SANNIO [UNIVERSITY OF SANNIO], XXXVIII CYCLE.

Issued by Rector's Decree number **1035, dated July 27, 2022**

Deadline for submission of applications for the selection-admissions process:

September 15, 2022, 14:00 Italian time

Article 1 Activation

1. In accordance with the provisions laid down in the Rector's Decree number 1035, dated July 27, 2022, the XXXVIII cycle of PhD Programmes in: "*Person, Market, Institutions*", "*Science and Technology for Environment and Health*", and "*Information Technologies for Engineering*", is hereby instituted, with administrative offices at the Università degli Studi del Sannio [University of Sannio] (hereinafter "University of Sannio" or "the University").
Notice is hereby also provided, of the open competitive selection-admissions process for the aforementioned PhD Programmes and in respect of coverage relating to the respective places available, as detailed in the relevant PhD Programme Information Sheets (hereinafter "PhD Info Sheets") that are attached to this Call thereby forming an integral part thereof (Annex A).
2. The number of places available for each PhD programme, as set out in this Call, may be subject to an increase if, prior to the selection process, provisions are made for additional new seats through funding provided by appropriate organisations, institutions, companies and other entities, either public or private.

Article 2 Admission Requirements

1. Applications for the Competitive Selection-Admissions Process (hereinafter "**Admission Application**") for the PhD Programmes indicated in Article 1 of this Call are invited from eligible applicants holding one of the following qualifications:
 - a) an Italian second level graduate degree ("laurea specialistica" or "laurea magistrale");
 - b) a graduate degree obtained according to the university/educational system prior to the Ministerial Decree number 509, dated 3 November 1999;
 - c) a 'foreign' graduate degree achieved outside Italy, and declared equivalent to one of the qualifications mentioned in the preceding points a) and b) or in any case deemed to be valid according to the requirements and the procedures set forth in paragraphs 2 and 3 of this article;
2. The suitability and validity of a foreign academic qualification that has not been declared equivalent to one of the qualifications referred to in paragraph 1, points a) and b) of this Article shall be evaluated by the

Selection-Admissions Committee referred to in Article 6 of this Call, in accordance with the provisions of Article 8, paragraph 1 of the Ministerial Decree number 45, dated 8 February 2013.

3. Graduate level students in their final programme year may also submit an Admission Application, on the proviso that they achieve their stated academic degree by the deadline of 31 October, 2022. In this case, the said applicants' participation in the selection-admissions process shall remain **"conditional"** and in the event of their application being successful, they will be required to submit the relevant degree certificate or self-certification (pursuant to provisions in the Presidential Decree number 445, dated 28 December 2000, applicable only for European Union citizens) by the deadline set at the time of publication on the University Web site, of the final merit rankings list (hereinafter **"merit list"**), servizi.postlaurea@unisannio.it. Failure to do so will result in forfeiture of admission to the PhD Programme.

Article 3

Submission of the admission application and qualifications

1. The documents for the competition, in Italian or in English, drawn up according to the forms provided for this purpose, **must be presented exclusively by electronic procedure (online), no later than 15th September 2022, 14.00 Italian Time.**
2. The online application submission procedure will be activated from 29 July 2022, 14:00 Italian time and will be deactivated, strictly, at 14:00 Italian time on 15th September 2022, therefore, it will no longer be possible to register for the competition, nor to print the application.
3. Failure to submit the application in the terms and in the manner indicated is grounds for exclusion from the competition.
4. In the Admission Application, and with reference to the PhD Info Sheets that are attached to this Call thereby forming an integral part thereof (Application form), all candidates shall, under penalty of exclusion, explicitly indicate their research interests by choosing:
 - for the PhD in *"Person, Market, Institutions"*: from the curricula listed in Annex B, not more than one *"curriculum"* and, thereunder, the specific scientific/academic disciplinary field for which their application is intended. With reference to places reserved for holders of scholarship from foreign countries, no more than a *"curriculum"* and, within the chosen curriculum, a topic identified as the subject of any research project to be proposed;
 - for the PhD in *"Science and Technology for Environment and Health"*: not more than one disciplinary area from among those listed in Annex B;
 - for the PhD in *"Information Technologies for Engineering"*: from the curricula listed in Annex B, at least one *"curriculum"*;
5. Candidates must also submit the following documentation by electronic procedure (online), under penalty of exclusion:

FOR THE PHD COURSE IN PERSON, MARKET, INSTITUTIONS:

- a) Application form (application form PMI). The PDF must be uploaded in the online procedure together with the other documents;
- b) *"curriculum vitae"*, with details indicating any further qualifications held;
- c) self-declaration in lieu of certification of graduation, more specifically the exams successfully taken and the related marks awarded (only applicants who have graduated from an Italian university-level institution are required to provide self declaration);
- d) the final dissertation submitted exclusively in electronic format as a PDF file;
- e) the *"synopsis"* or *"abstract"* of the final dissertation, not exceeding four pages in length, and any published scientific/academic papers, each with its related *"abstract"*, submitted exclusively in electronic format as a PDF file;
- f) photocopy of a currently valid identity document;

FOR THE PHD COURSE IN SCIENCE AND TECHNOLOGIES FOR ENVIRONMENT AND HEALTH:

- a) Application form (application form STAS). The PDF must be uploaded in the online procedure together with the other documents;

- b) "curriculum vitae", with details indicating any further qualifications held;
- c) self-declaration in lieu of certification of graduation, moreover specifying the exams successfully taken and the related marks awarded (only applicants who have graduated from an Italian university-level institution are required to provide self declaration);
- d) the final dissertation submitted exclusively in electronic format as a PDF file;
- e) a research project of no more than 1000 words and written as follows:
 - 1. Title of the project;
 - 2. State of the art;
 - 3. Objectives of the project and its connection to the specific object of the Doctorate;
 - 4. Methodology and relative timing on the 3 years of the Doctorate;
 - 5. Expected results and possible risk strategies;
 - 6. Degree of organizational and financial feasibility;
 - 7. Involvement of Italian and / or foreign research structures and / or researchers, with related motivations;
 - 8. Essential bibliography up to a maximum of 12 titles (outside the 1000 words).;
- f) photocopy of a currently valid identity document.

FOR THE PHD COURSE IN INFORMATION TECHNOLOGIES FOR ENGINEERING:

- a) Application form (application form ING). The application form can be completed in word form, according to the model attached to the announcement or it can be completed by accessing the following link: <https://forms.gle/4burX5jzAiLvDjnQ7>; in both cases the PDF must be uploaded in the online procedure together with the other documents;
 - b) "curriculum vitae", with details indicating any further qualifications held;
 - c) self-declaration in lieu of certification of graduation, moreover specifying the exams successfully taken and the related marks awarded (only applicants who have graduated from an Italian university-level institution are required to provide self declaration);
 - d) the final dissertation submitted exclusively in electronic format as a PDF file;
 - e) photocopy of a currently valid identity document;
 - f) motivation letter.
6. Applicants who hold academic qualifications awarded by a foreign university/institution must also submit together with the application form, under penalty of exclusion:
- a) first and second level degree (or equivalent) certificates, issued by an officially recognised academic institution, with related final marksheet/transcript;
 - b) pass certificate as applicable for exams taken during the I and II level academic career, with related final marksheet/grading scale (*Transcript of Records*);
 - c) any other documents useful for obtaining the declaration of validity of the foreign degrees (*Diploma Supplement, where existing, Dichiarazione di Valore in Loco* [Declaration of equivalence of qualification] etc), issued respectively by the original degree-granting University and the respective Italian diplomatic-consular authorities abroad, or declaration of equivalence to the Italian Degree, indicating the relevant Italian University and details of the Rector's Decree whereby such equivalence has been declared;
 - d) copy of a currently valid identity document.
7. All documents drawn up in a language other than Italian or English, except for published scientific/academic papers, must, under penalty of exclusion, be accompanied by the Italian/English translation thereof obtained by and under the responsibility of the applicant.
8. In the Admission Application, applicants must also authorise the competent Organisational Units of the University of Sannio Central Administration to handle and process their personal data, in compliance with the provisions of the Regolamento generale sulla protezione dei dati (GDPR, *General Data Protection Regulation- Regolamento UE 2016/679*);
9. Applicants shall be conditionally admitted to the selection process. The University Administration shall retain the right to verify the veracity of the self-declarations in lieu of relevant certifications and/or affidavits

made by the applicants, pursuant to the regulations and legislation in force, or at any time, for justified reasons, to exclude applicants from the selection process for failure to fulfill prescribed requirements.

10. Applicants with disabilities are required, pursuant to the provisions of Article 20, of Law number 104, dated 5 February 1992, and subsequent amendments and additions thereto, to make a formal request for the necessary assistance and, if required, to indicate any additional time required to complete the selection-admissions tests.

Article 4 Selection-Admission Tests

1. The selection-admission tests will be aimed at assessing the applicants' knowledge, academic preparation, ability and aptitude for research; and adequate knowledge of and proficiency in at least one foreign language.
2. The modalities for conducting the selection-admission tests, for each of the PhD Programmes, are explicitly and comprehensively set out in and administered as per the PhD Info Sheets that are attached to this Call thereby forming an integral part thereof (Annex B).
3. The interview can be carried out via "teleconference" for foreign or Italian candidates in justified cases based on adequate documentation or if there are limitations imposed by the legislation aimed at contrasting the epidemiological emergency from SARS-COVID19;
4. Dates, times and venues for the above tests will be announced by notice published on the University website at: <https://www.unisannio.it/it/studente/studente-laureato/dottorato-di-ricerca>
5. Applicants must present a currently valid identity document in order to take the tests.

Article 5 Selection-Admissions Committees, Candidate Evaluation, and Merit Rankings Lists

1. The commission for the admission examination, composed of three members chosen from university professors and researchers, is appointed by decree of the Rector on the proposal of the teaching staff which identifies the effective members and a ranking of at least three alternate members. The commission appoints the president from among the tenured professors and the secretary. In case of resignation of a member, the chairman identifies the replacement, in compliance with the ranking, among the alternates. For the specialist subjects covered by the selection procedure, the examining commission may make use of the collaboration of one or more experts, chosen from among tenured university professors or researchers in the scientific disciplinary sectors pertaining to the PhD course and who have specific knowledge and skills in the aforementioned subjects. The experts referred to in the previous paragraph are appointed by the coordinator of the PhD Course on the proposal of the examining commission.
2. The aforementioned Committees shall be announced by a notice published on the University website at: <http://www.unisannio.it/it/studente/laureato/dottorato-di-ricerca>.
3. For specific/priority topic areas targeted in the selection process the Selection-Admissions Committee may request the collaboration of one or more experts, selected from among tenured professors or assistant professors in the scientific/academic disciplinary fields pertaining to the PhD Programme who possess specific knowledge and expertise in the aforementioned topic areas.
4. The experts referred to in paragraph 3 of this Article shall be appointed by the Rector upon recommendation of the Selection-Admissions Committee and shall assume the role of "associate members" (*aggregati*) within the Committee.
5. The "associate members" may express their assessment and opinion, with reference to the evaluation of both the qualifications and the selection-admission tests, exclusively in relation to the specific topic areas for which the Selection-Admissions Committee has requested their collaboration.
6. The functions of Chair of the Selection-Admissions Committee shall be performed by the respective PhD Programme Coordinator, if the latter is an appointed member of the Committee, or otherwise by the most senior tenured professor.
7. The evaluation of both the academic qualifications and test results shall be carried out by the Selection-Admissions Committees in accordance with the criteria and parameters defined in the PhD Info Sheets that are attached to this Call thereby forming an integral part thereof (Annex B).
8. Upon conclusion of the selection process the Selection-Admissions Committee shall draw up the final merit rankings lists.

9. If the places available for each PhD Programme have been distributed among multiple "*curricula*" and "*research topics*" the Committee shall draw up separate merit lists for each curriculum or research topics.
10. In case of useful placement in several rankings, the candidate must exercise the option for only one Curriculum or topic
11. Available but unassigned places earmarked for one curriculum or research topics may be assigned to candidates assessed to be suitable under another curriculum or research topics until the merit list has been depleted.
12. Each merit list shall be compiled by the Selection-Admissions Committee by summing the marks obtained by each candidate based on the evaluation of qualifications and admission test results.
13. In the event of identical scores:
 - solely for the purpose of assigning the available scholarships, preference among applicants with identical scores shall be determined on the basis of their economic situation, in accordance with the provisions of the Decree of the President of the Council of Ministers, dated 9 April 2001;
 - solely for the purpose of assigning places without scholarship, preference will be given to the youngest candidate in accordance with the provisions of Article 3, paragraph 7 of Law number 127, dated 15 May 1997, as amended by Article 2 of Law number 191, dated 16 June 1998.
14. For PhD Programmes offering reserved places or additional places separate merit lists shall be drawn up. In case of a useful placement in several rankings, the candidate will have to exercise an option for only one position.
15. The final merit lists shall be approved by Rector's Decree published on the University website: <http://www.unisannio.it/it/studente/laureato/dottorato-di-ricerca>. This publication shall be equivalent to an official communication. As such, no further notification will be sent to applicants regarding the publication of merit lists and deadline for enrollment.

Article 6 Admission to the PhD Programmes

1. Applicants shall be admitted to the PhD programmes in the ranking order established in the respective final merit lists, until all available places for each PhD programme have been filled.

Article 7 Enrollment in PhD Programmes

1. Successful applicants placed on the final merit lists relating to ordinary and reserved places must, under penalty of forfeiture, present by electronic procedure the PhD Programme Enrollment Application to by the deadline established with the publication of the abovementioned merit list on the University website.
2. Successful candidates who fail to complete their enrollment within the timeframe specified in the notice, shall be deemed to have tacitly withdrawn (given up their place). In the event of explicit or tacit withdrawal by successful applicants prior to the start of the programme, available places will be assigned to eligible replacement candidates in accordance with the merit list.

Article 8 Scholarships

1. Scholarships are awarded on the basis of the respective merit list ranking applicants who participated in the competitive selection process for admission to the PhD Programme, as drawn up by the Selection-Admissions Committee.
2. The scholarships cover a three year term and shall be confirmed (renewed) annually, provided that the PhD student has successfully completed the programme of activities planned for the preceding year, as verified by the Academic Board, it remaining a requirement that the scholarship funds be disbursed only upon the aforementioned verification resulting in a positive outcome.
3. Awarding of scholarships is conditional upon the candidate's total gross personal income in the reporting year, not exceeding the total scholarship amount of € 16.243,00, gross of all expenses to be borne by the eventual scholarship recipient.
4. The amount of the scholarship to be paid in deferred monthly installments, shall be determined, in a sum not less than the amount fixed by the Ministerial Decree of 23 February 2022, n. 247.
5. Applicants successfully placed in the merit list must declare at the time of enrollment that their income situation satisfies the requirements set down in paragraph 3.

6. In the event applicants fail to satisfy the requirements with respect to the declaration referred to in paragraph 6 or to their personal income situation, or where they renounce the scholarship, the latter will be assigned to the next-highest ranked candidate in the relevant merit list. In any case, all holders of scholarships are required, on their own responsibility, to annually declare their actual received income, and where such income level exceeds the limit established in this Article, to duly notify the University Administration thereof.
7. In the event the scholarship holder's income exceeds the established limit, the scholarship will be revoked, for the entire year, by the Rector issuing a Rectoral Decree.
8. For ordinary places with scholarship, if the PhD student becomes ineligible for the scholarship renewal due to one of the circumstances outlined in the preceding paragraphs, or have to renounce the same, the unused amount will revert back to the PhD Programme and shall remain available for the same objectives and purposes.
9. The PhD scholarships may not be combined with any other scholarships or grants, except for those explicitly granted by national or international institutions in order to support and enable education and training/internship or research activities undertaken abroad or otherwise at an off-site/out-of-town location.
10. The scholarship amount shall be increased by a maximum of 50% for research periods of no longer than eighteen months, to carry out research activities abroad at foreign institutions, where the PhD student is duly so authorised by the Academic Board.
11. All PhD students enrolled in one of the PhD Programmes shall, in addition to any scholarship awarded and within existing financial resources in the overall budget, have available an individual "budget" for research activities in Italy and abroad, that is appropriate to the type of programme and in any event in an amount not less than ten percent of the total annual scholarship amount itself.
12. All candidates admitted to the PhD program with and without scholarships are required to pay the regional tax for the right to study.

Article 9

Rights and Duties of PhD Students and Award of the Degree

1. For information pertaining to the rights and duties of PhD students as well as the policies-procedures regarding the award of the PhD degree those interested may refer to the relevant provisions of the University Regulations for the Establishment and Organisation of PhD Programmes, available on the University Web site at:

https://www.unisannio.it/sites/default/files/ateneo/documenti/REGOLAMENTO_DI_ATENEO_IN_MATERIA_DI_DOTTORATO_DI_RICERCA_DR%20335_2022.pdf.

Article 10

Official Responsible for Administrative Procedures

1. Pursuant to the provisions of Articles 4 and 5 of Law number 241, dated 7 August 1990, and subsequent amendments and additions thereto, the Official Responsible for Administrative Procedures is **Dr. Gianluca Basile**, General Manager of the University of Sannio.

Article 11

Privacy Policy: Treatment of Personal Data

1. Pursuant to the provisions of the *Regolamento generale sulla protezione dei dati* (GDPR, *General Data Protection Regulation - Regolamento UE 2016/679*), the Administration undertakes to respect the confidential nature of personal data provided by candidates and to use them exclusively for the purposes related to the selection procedure and the management of careers.
2. However, the processing of such data, and therefore providing consent thereto, is mandatory and necessary to enable the proper, lawful and regular execution of the competitive selection process.

3. In any case, applicants are entitled to exercising their rights provided for under Article 11 and 12 of the *Regolamento generale sulla protezione dei dati* (GDPR, *General Data Protection Regulation-Regolamento UE 2016/679*), including the right to access data concerning them, the right to modify, update, add to, or delete data that are incorrect, incomplete or collected in an unlawful manner, and the right to oppose processing thereof, for legitimate reasons.
4. These rights may be asserted against the University of Sannio, the data controller responsible for secure handling and processing of the data.

Article 12 Final Provisions

1. This Call, written in Italian and in English will be published on the University website, on the European website called "EURAXESS", and on the website of the Ministero dell'Istruzione, dell'Università e della Ricerca [Italian Ministry of Education, University and Research]. In case of disputes related to interpretation, the original text of the Call drawn up in Italian shall prevail as the sole legally binding source.
2. For all matters not specifically governed by or provided for in this Call the relevant provisions to be applied, insofar as they are compatible, are contained in: the Decree of the President of the Republic number 487, dated 9 May 1994; Article 19 of Law number 240, dated 30 December 2010; Ministerial Decree number 45, dated 8 February 2013; *the University Regulations for the Establishment and Organisation of PhD Programmes*; and *the Regolamento Didattico di Ateneo, Parte Generale [University Regulations on Didactics, General Section]*.

THE RECTOR
Prof. Gerardo Canfora
Digitally signed pursuant to Legislative Decree 82/2005